



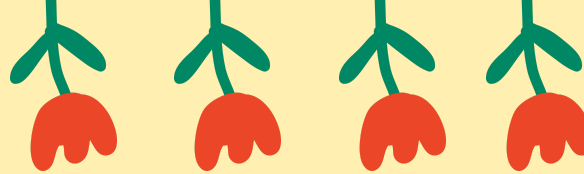
Lead Professional

The Lead Professional is the named professional, who has been identified as the person that will be the family's main point of contact throughout the TAF process.

The Lead Professional will be a professional that is already working with the child and or the family.

The Lead Professional will provide the family with advice, support, and guidance throughout the process.

The Lead Professional will work closely with the other agencies involved, to develop and review the TAF Action Plan and coordinate the support needed.

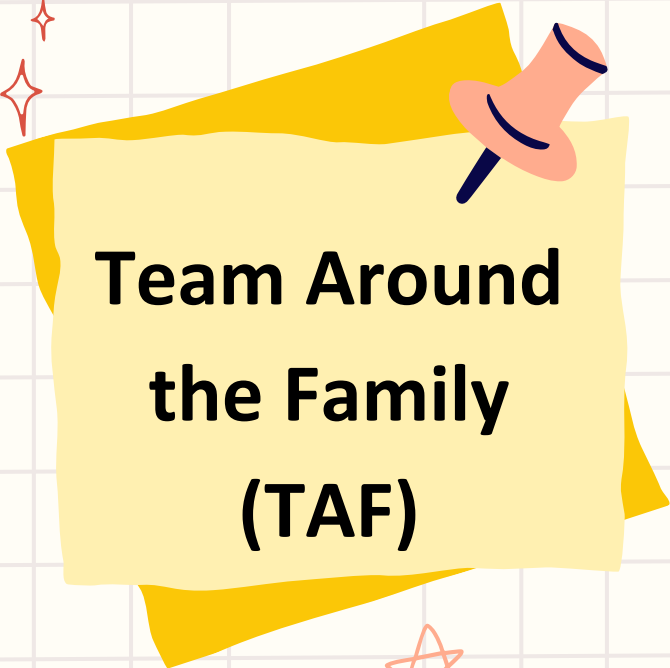


Referral Process

Social Workers: Please review the Step-Down Guidance for further information on stepping down to TAF.

All other referrals: Please complete the Multi Agency Referral Form (MARF) via the Multi Agency Support Hub.

If you would like further information about TAF, please contact Family Support Services
01481 226923
or contact the Early Help Co-ordinator & TAF Advisor
01481 223182



Team Around the Family (TAF)

Designed to encompass the needs of the family as a whole

Leaflet for Professionals

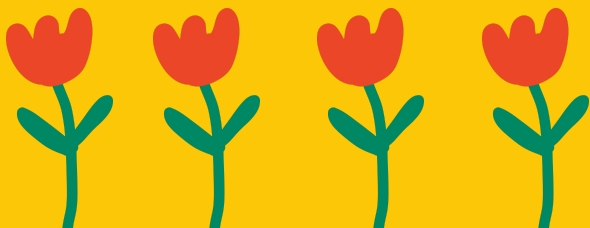


WHAT IS TAF?

Team Around the Family, also known as 'TAF' is a meeting between a child, young person, their family, and the group of professionals who are working with them.

The purpose of the Team Around the Family meetings are to share information and to create a solution focused action plan, that will support the needs of the child and their family.

The family's voice should be at the centre of all discussions and decisions.



TAF Members Responsibilities

Keeping the lead professional and other members of the team informed as appropriate about progress in their area e.g. providing information promptly when requested or by attending TAF review meetings

Contribute to taking minutes and chairing meetings as necessary

Support the lead professional by providing guidance and advice

Contribute actively and positively to solving problems or resolving difficulties both at the TAF meeting and subsequently



What makes a good TAF ?

- A TAF action plan of support should clearly state who is going to do what and when, including the things the family can do to help themselves.
- The approach should be family-led, and must include the voices of the children, young people, parents and carers.
- It is important that the family identify their goals and decide their actions together with the people who will be supporting them.
- Make sure the action plan is SMART – specific, measurable, achievable, realistic and with timescales.
- It should include ALL areas of need identified in the Early Help Assessment or from the CIN/CST plans.
- The strengths of the family members should be included too.
- Actions must be clearly recorded, with who is responsible for achieving them and realistic timescales.
- The plan should be reviewed regularly.
- Reasons for non-progress/ goal achievement should be highlighted.

For further TAF information please view the EHA & TAF Q&A's available on the ISCP Website: <http://iscp.gg>